



AIRPORT DOGGIE DAYCARE & KENNELS REGISTRATION FORM

Please tick the services that you would like to receive a quote on, for this and/or any future stays.

- Daycare
- Overnight Boarding
- Bath and Dry (1 or 2 days before leaving)
- Full Groom (Depending on availability of grooming staff)
- Drop-off & Collection Outside of office hours (office hours are 7am to 6pm)
- Transport for your pet to/from home to/from Airport Doggie Daycare
- Boarding for cats (limited availability at the moment)

Date of First Booking:

Daystay or Boarding

From: _____ **Approx. time of arrival** _____

To: _____ **Approx. time of departure** _____

Owners Full Name: _____

OTHER DETAILS

Owners 24/7 Telephone Number: _____

2nd 24/7 Emergency Name: _____ **Tel. Number:** _____

Home Address: _____

Email Address: _____

Please confirm that you are happy to receive telephone calls and emails regards to your pet's stay at Airport Doggie Daycare:

Y / N happy to receive emails and phone calls.

Pet's Name:	DOB :	Breed:	Colour:	Sex (M/F):	Desexed (Y/N)
Pet's Usual Food:					
Vet Name and Address:					
Phone:					

Pet's Vaccinations	Date Received	Date Due
Kennel Cough		
5 in 1 DHPPV, Distemper, Parvo etc		
Lepto Virus		

Note:

Could you please forward a scanned copy of your pet's latest vaccination records for our files or provide a printed copy when you call in to drop your pet off with us.

Very Important:

Please list any medical conditions, special medical requirements, injuries, special care needs and/or any other concerns that we should be aware of.

For example: afraid of larger dogs or loud noises, prefers no outdoor activities, growls or gets upset easily, has leg, back problems etc.

CONDITIONS of BOARDING

The conditions upon which animals are boarded, handled or groomed by Airport Doggie Daycare & Kennels Ltd (the company) are:

1. Full vaccination (refer to the registration form) is required within the last 11 months, including **Kennel Cough (Bordetella)**;
2. Whilst every care and attention and professional expertise is devoted to all and any of our animals in our charge, the company and its staff and employees, do not accept responsibility for any accident, loss or illness which may occur thereto, from whatever cause;
3. Should company management decide, at their sole discretion, that Veterinary advice or treatment is necessary, we are hereby authorised to obtain such advice or treatment and the animal's owners will reimburse us for the properly incurred charges from such measures, supported by the treating Veterinarian's invoices;
4. Airport Doggie Daycare & Kennels reserves the right to charge the animal's owner for any damage caused by their pet to the company's fixtures, fittings and equipment and for any medical bills incurred by company staff as a result of handling the pet.
5. It is the owner's responsibility to ensure that we are made aware of any special boarding or daycare conditions and/or any special feeding needs, medical conditions, medication required or temperament issues that pets may have;
6. Owners must ensure that their pets have been treated for worms, ticks and fleas before arrival at Airport Doggie Daycare & Kennels. Failure to ensure this, the company reserves the right to treat your pet and to charge owners for these services;
7. Owners of the animals hereby indemnify and keep indemnified the company against all and any claims resulting from damage caused to property or persons or any other animals by said animals, for which the company may be held responsible;
8. All daycare fees and boarding fees for bookings outside of the peak holiday periods listed below are payable before your pet's departure from Airport Doggie Daycare & Kennels. Booking fee deposits for peak holiday periods are required to be paid within 48 hours from time of booking.
9. All boarding fees during peak holiday periods are subject to a 30% deposit payable at the time of making a booking. Deposits will be refunded in full if the booking is cancelled 4 weeks prior to the boarding start date. For bookings cancelled up to 2 weeks prior to the boarding start date, a 50% refund of the deposit will apply. As staff rosters are arranged ahead of time, we are unable to provide a refund for any bookings cancelled less than 2 weeks prior to the boarding start date.
10. Peak holiday periods include all public holiday long weekends, the two-week school holidays between school terms through the year and the approximate two-week period from Christmas Day through to when most businesses go back to work in January. If unsure about which days this applies to, please seek confirmation when making a booking.

11. Payment options include cash, eftpos, credit card and online banking. Credit card payments will have the card processing fee of 2.9% plus 30 cents per transaction added to the amount owing. For other payment arrangements, please discuss with the manager of Airport Doggie Daycare & Kennels;
12. Airport Doggie Daycare & Kennels reserves the right to withhold delivery of any pets to their owners should any payments for any of its services be outstanding. Any cost incurred in the collection of an overdue account will be recoverable in full from the owner, plus interest at the rate of 24% p/a;
13. A full day charge applies for daycare stays exceeding 4 hours.
14. For overnight boarders no fee will be charged for the day of collection subject to collection of your pet before 12 pm on that day. Pickups after 12 pm on the day of departure incurs an additional full daycare fee.
15. Normal drop-off and pick-up times for your pets, is between 7am and 6pm. Should you require service outside of these hours, please feel free to discuss with us. We may be able to assist. (A fee may need to be charged, depending on the timing required)
16. Airport Doggie Daycare & Kennels reserves the right to claim exemplary and loss of revenue damages for social media defamation.

Note:

Company management reserve the right to refuse admission to any pets, under any circumstances.

Please complete and sign below, confirming that you have read and accept the CONDITIONS of BOARDING as listed in this document.

I confirm that I am either the owner of the pet named below or am authorised as an agent of the owner of the pet named below, to sign this document.

Pet's Name:

Owner's Full Name:

Signature:

Date:





Prices and Payment Terms

Doggie Daycare Rates:

All Dogs – Full Day	\$35 per day
All Dogs - Half Day	\$20 per day

A minimum booking of 2 days is required for first-time dogs new to our facility

Doggie Overnight Boarding Rates:

Toy Breed	<3kg	\$35 per night
Small Dog	3-7kg	\$38 per night
Medium Dog	7-20kg	\$42 per night
Large Dog	20-40kg	\$48 per night
Extra Large Dog	>40kg	\$56 per night

A minimum booking of 3 nights is required for first-time dogs new to our facility. All other overnight boarding requirements are subject to a minimum of 2 nights boarding fees.

Other Rates:

Pet Park and Fly	(On site vehicle parking)	\$10 per night
Late Booking Fee	(One week prior to any peak season start date)	\$50

For extended stays or multiple dogs, please talk to Jenny about special rates that may apply.

Late Check Out Fees:

Overnight Boarding pickups after 12 pm (on day of departure) incur a daystay fee of \$35.

Public Holiday – Surcharge Fee \$20 per dog

This surcharge is to cover extra staff wages and will only apply to the public holiday itself and not to the whole weekend or the rest of the peak period as is standard industry practice with other kennels.

All the above prices include GST and are effective from 1 January 2020

METHODS OF PAYMENT

Airport Doggie Daycare & Kennels offers the following methods of payment.

Cash or Eftpos Payments

For payments in Cash or by Eftpos in the office. A receipt will be provided on request.

Credit Card payments

Credit card payments can be made through Stripe by logging in and making a booking through our reservations system. We do not hold your credit card details. These are held by <https://stripe.com/nz>. Note there is a Stripe credit card fee of 2.9% plus 30 cents added to all credit card payments.

Online Banking

Payments by online banking can be made by arrangement. Online banking deposits need to be made 48 hours before the booking departure date, otherwise proof of payment must be provided on the departure date.

Our bank account number is: 06-0805-0785394-00

An invoice can be downloaded from our online reservation system or provided on request for all payment options.

For any other arrangements, please discuss with the management of Airport Doggie Daycare & Kennels.

Peak Holiday Periods – Boarding Fee Deposits Required

All boarding fees during peak holiday periods are subject to a 30% deposit payable at the time of making a booking. Deposits will be refunded in full if the booking is cancelled 4 weeks prior to the boarding start date. For bookings cancelled up to 2 weeks prior to the boarding start date, a 50% refund of the deposit will apply. As staff rosters are arranged ahead of time, we are unable to provide a refund for any bookings cancelled less than 2 weeks prior to the boarding start date.

Peak holiday periods include all public holiday long weekends, the two-week school holidays between school terms through the year and the approximate two-week period from Christmas Day through to when most businesses start back for work in January. If unsure about exactly which days these apply to, please seek confirmation when making a booking.

Note:

Boarding fee deposits are required to be paid within 48 hours, from the time of booking. All other boarding fees are payable on or before your pet's departure date from Airport Doggie Daycare & Kennels.